



## **Call for Nominations**

Pursuant to Republic Act No. 10801, otherwise known as the OWWA Act, and Rule VI of its Implementing Rules and Regulations, the Overseas Workers Welfare Administration (OWWA) is seeking nominations for seven (7) sectoral representatives to its Board of Trustees (BOT), as follows:

- Two (2) representatives for the OFW Land-based Sector;
- Two (2) representatives for the OFW Sea-based Sector;
- One (1) representative for the OFW Women Sector;
- One (1) representative for the Land-based Recruitment Sector; and
- One (1) representative for the Manning Sector.

Nominating Non-Governmental Organizations (NGOs) and Associations of land-based recruitment and manning agencies shall submit the following documents in two (2) copies (one original, one photocopy) to support the nomination, addressed to the Chairperson of the SSC:

- a. Profile of the Nominating Organization/Association;<sup>1</sup>
- b. Significant achievements of the NGO/Association;
- c. NGO's or Association's Registration with the appropriate government agency providing information that the main purpose (in the case of NGOs) or one of the purposes (in the case of associations of recruitment and/or manning agencies) for which it was established is to protect and promote the rights and welfare of overseas Filipino workers;
- d. Certification of Good Standing from the government agency where the NGO/Association is registered;
- e. Duly signed/approved Resolution by the Board of Trustees/Directors of the NGO or Association, as the case maybe; and
- f. Nomination duly accepted by the Nominee, to include the following:
  - i. Write up on significant contributions to the sector the nominee is representing;
  - ii. Agenda/Platform as member of the OWWA BOT;
  - iii. Duly Accomplished SSC *Personal Data Sheet Form* of the Nominee, downloadable at OWWA website: <https://owwa.gov.ph> ); and
  - iv. Clearances from:
    - NBI, National Police Clearance, Ombudsman and Civil Service Commission (CSC)

<sup>1</sup> Section 3.0 of Memorandum Circular No. 01, Series of 2025

In addition to the above-mentioned requirements, nominees for the land-based, sea-based and women sectors shall submit the following:


-Birth Certificate of the Nominee duly authenticated by the Philippine Statistics Authority or any valid government-issued ID;

-OFW Information Sheet issued by the Department of Migrant Workers (DMW).

The nominating NGO/association shall submit all the required documents enumerated above in two (2) copies (one original, one duplicate copy), either personally or via courier, on or before the closing of office hours 6:30 pm on September 2, 2025 addressed to:

The Chairperson  
OWWA Board Screening and Selection Committee (SSC)  
c/o the SSC Secretariat  
4<sup>th</sup> floor, OWWA Center Bldg.  
F.B. Harrison Street cor. 7<sup>th</sup> Street, Pasay City

Nominations received beyond the deadline shall not be accepted.

  
**ATTY. PATRICIA YVONNE M. CAUNAN**  
Administrator and  
Chairperson, Screening and Selection Committee