

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION

BIDS AND AWARDS COMMITTEE
Pre-Bid Conference on Bidding for One (1) Lot – Supply and Delivery of Various I.T. Equipment

MINUTES OF THE MEETING

5th Floor, Rm. 503 Office of the Deputy Administrator for Administrative and Fund Management
November 27, 2018

I. Attendance

Present: DA Josefino I. Torres - Chairperson
 Mr. Herminigildo D. Mendoza - Regular Member
 Mr. Rosanna G. Siray - Provisional Member
 Mr. Joseph John Q. Padilla - TWG
 Mr. Alex T. Gelloano - TWG
 Dir. Cristina Quismundo - Regular TWG

Secretariat:

 Mr. Ronald A. Mina - Head, BAC Secretariat
 Ms. Nimfa C. Unica - BAC Secretariat
 Mr. Vincent E. Co - BAC Secretariat
 Ms. Jenny-Vi A. Boctoy - PPMD Staff
 Mr. Jose Ariel A. Marcos - PPMD Staff
 Ms. Marian Gabrielle F. Pizarra - PPMD Staff

Bidders:

 Mr. Rommel Mirania - Columbia Technologies Inc.

 Ms. Grace D. Reyes - COA Observer

Absent: Dir. Emma V. Sinclair - Vice Chairperson
 Atty. Robert R. Chuan - Regular Member
 Mr. Martel R. Dasayon - Regular TWG

II. Call to Order

 There being a quorum, the Chairperson, Josefino I. Torres presided/called the meeting to order at 11:28 a.m.

III. Highlights of the Meeting

1. Mr. Rommel Mirania, representative of Columbia Technologies Inc. attended the pre-bid conference for the Bidding for One (1) Lot – Supply and Delivery of Various I.T. Equipment.
2. The BAC Secretariat led the presentation of the pre-bid orientation, and then the group proceeded with the open forum.
3. Some issues/clarifications discussed:
 - Mr. Rommel Mirania of Columbia Technologies Inc. raised the following concerns:

Technical Specifications Part 1

- Item # 1 - if VGA adapter could be HDMI to VGA adapter.
- Item # 2 – if carry bag could be substituted as a backpack or messenger bag.
- Items # 3 & 4 – if soft pouch is required for the external hard drive.
- Item # 5
 - If the desktop computer could be an all in one PC.
 - If the OS could be Windows 10 or Windows 10 Pro.
- Item # 6 – if the speakers would be external speakers or internal speakers.
- Item # 15 – if the LED Monitor is a TV or Smart TV.
- Item # 17 – suggested to remove 48V, and retain POE adapter, since some brands of heavy duty access point have different voltages.
- Item # 18 – if 1.2GHz processor could be at least 1.2GHz processor and if they can remove ARM.
- Item # 21 – the requirement for ADF Monochrome (Simplex / Duplex) was stated twice.
- Item # 22 – if the scanner requirement for documents would be 4x61 inches or centimeters.

Technical Specifications Part 2

- Item # 1
 - Network Controller - the requirement should be 1GB instead of 16BE.
 - Storage Controller – the requirement should be H730P instead of H730.
 - Hard Drive – if can offer SAS.
 - OS – if the OS could be 16 core.
- Item # 2 – if Bluetooth is required.
- Item # 4 – is SD is fine instead of SDHC.
- Item # 7 – is 3D and DLNA are required.
- Item # 12 – the specifications stated is for Samsung printers; if they could use other specifications.
- Item # 13 – A3 simplex should be changed to duplex.
- Item # 15 – to remove 6 from 40 ppm 6.
- Item # 16 – the specifications of one (1) unit Printer 3-in-1 Laserjet are not available in the market; if the specifications could be the same with Item # 11.
- Item # 17
 - If the two (2) units UPS 5000VA 230V is a rack or tower type.
 - Operating Temperature Range should be Storage Temperature Range.
 - To remove the weight.

Eligibility Documents

- If they need to provide a resellership certificate or manufacturing certificate.
- On when is the schedule of delivery.
- The BAC and TWG clarified the raised concerns as follows:
 - HDMI to VGA adapter is allowed.
 - Backpack is allowed.
 - Any case can be used; as long as there is a case for the external hard drive.
 - The desktop computer could be an all in one PC.
 - The OS could be any version of Windows 10 and higher.
 - External speakers or internal speakers are allowed.
 - The LED Monitor is a Smart TV.

- The bidder can choose any from the 48V or 0.5A PoE adapter requirement.
- The requirement of at least 1.2GHz processor is fine.
- The scanner requirement for documents is 4x61 inches.
- The suggestion of SAS for the hard drive is fine, as long as it is of cable capacity and 16 core is accepted since Microsoft is 16 core.
- Bluetooth is not required, as long as there is wifi.
- SD is fine since it is mostly available in the market.
- 3D and DLNA are not required, since HD is the specification used currently for LED monitors.
- Any equivalent specifications may be used for the four (4) units LaserJet Printers.
- The TWG will change the specifications for Items # 11 and 16.
- The two (2) units UPS 5000VA 230V is a rock type.
- The bidder has to pass a resellership or manufacturing certificate as long as it is available.
- The delivery of goods is required on or before February 28, 2019.
- All requirements stated would be edited and placed on the Supplemental Bid Bulletin.

4. After the discussion, the BAC Chairperson directed the BAC Secretariat to prepare the Supplemental Bid Bulletin concerning the changes in requirements.

IV. Adjournment

There being no other matters to discuss, the Chairperson adjourned the meeting at 12:16 p.m.

Prepared by:


RONALD A. MINA
 Head, BAC Secretariat

Approved by:


JOSEFINO I. TORRES
 BAC Chairperson