FM-OWWA 07-06.12

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
OWWA Center Bldg., 7th St. corner F.B. Harrison St., Pasay City
Tel# 833-0113 Telefax# 833-1010

P.R. No. 2018-11-0126
DATE: 19-Nov-18

REQUEST FOR PRICE QUOTATION

(NAME OF SUPPLIER)

(ADDRESS OF SUPPLIER)

Sir:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation using your company letterhead and enclosed in a sealed envelope marked "Proposal for Printing of OFW Information Sheets at OWWA Building, Pasay City" addressed to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City on or before 26 November 2018 @ 10:00 a.m.

JUAN M. PARCO, JR.
Supply Officer

NIMFA C. UNICA
OIC, PPMD

DEALER'S/SUPPLIER'S OFFER					
ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT COST	TOTAL
				Unit Price (vat inclusive)	
1	10,000	pads	**Printing of OFW Information Sheets**		
			Technical Specifications		
			OFW Information Sheets (Carbonized)		
			- Size: A4		
			- Pages: Duplicate		
			- Color: One Color Print		
			- Stock: Carbonless Paper White		
			- Process: Offset Printing		
			- Quantity: 10,000 pads		
			(100 sheets including Duplicate copy per pad)		
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx					
			ABC (Php575,000.00)		
			Additional Documentary Requirements:		
			1. Mayor's / Business Permit		
			2. Income / Business Tax Return		
			3. Omnibus Sworn Statement		
			(after confirmation of Notice of Award)		
			4. Philgeps Certificate		

Note:
1. Please attach Philgeps Certificate
2. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005.
3. Based on the above requirement/s all price quoted /submitted shall be considered final & unalterable and VAT inclusive.
4. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted.
5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered.
6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

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DELIVERY:

TERMS OF PAYMENT: 30 days

PRICE VALIDITY:

____
(Name of Supplier)

____
(Signature of Owner/Manager)

____
(Print Name)

____
(Contact Number)

____
(Date)

REV: 00