

Republic of the Philippines  
OVERSEAS WORKERS WELFARE ADMINISTRATION

**BIDS AND AWARDS COMMITTEE**

**Pre-Bid Conference on Bidding for Supply and Delivery of One (1) Unit Server**

**MINUTES OF THE MEETING**

5<sup>th</sup> Floor, Rm. 503 Office of the Deputy Administrator for Administrative and Fund Management  
December 14, 2018

**I. Attendance**

Present: DA Josefino I. Torres - Chairperson  
Atty. Robert R. Chuan - Regular Member  
Mr. Herminigildo D. Mendoza - Regular Member  
Ms. Rosanna G. Siray - Provisional Member  
Mr. Alex T. Gelloano - TWG  
Mr. Martel R. Dasayon - Regular TWG

**Secretariat:**

Ms. Nimfa C. Unica - PPMD Staff  
Mr. Juan M. Parco, Jr. - PPMD Staff  
Mr. Vincent E. Co - PPMD Staff  
Ms. Jenny-Vi A. Boctoy - PPMD Staff  
Mr. Jose Ariel A. Marcos - PPMD Staff  
Ms. Marian Gabrielle F. Pizarra - PPMD Staff

**Bidders:**

Ms. Andrei Lisse Kho - American Technologies Inc.  
Mr. Nicco Reyes - American Technologies Inc.  
Mr. Rommel Mirana - Columbia Technologies Inc.

Absent: Dir. Emma V. Sinclair - Vice Chairperson  
Mr. Joseph John Q. Padilla - TWG  
Dir. Cristina Quismundo - Regular TWG  
Mr. Ronald A. Mina - Head, BAC Secretariat

**II. Call to Order**

There being a quorum, the Chairperson, Josefino I. Torres presided/called the meeting to order at 11:03 a.m.

**III. Highlights of the Meeting**

1. Representatives from American Technologies Inc. and Columbia Technologies Inc. attended the pre-bid conference for the Bidding for Supply and Delivery of One (1) Unit Server.
2. The BAC Secretariat led the presentation of the pre-bid orientation, and then the group proceeded with the open forum.
3. Some issues/clarifications discussed:
  - Mr. Rommel Mirana of Columbia Technologies Inc. raised the following concerns:

- SLCC Certificate – if the certificate required is for server or could be for other items.

*Schedule of Requirements*

- If delivery time could be sixty (60) days instead of thirty (30) days.
- Mr. Nicco Reyes of American Technologies Inc. raised and clarified on the following concerns:

*Technical Specifications*

- Server
  - If they could provide other brands of server.
  - On the size of the server.
- The BAC and TWG clarified the raised concerns as follows:
  - The SLCC Certificate should be for the same item to be bid by the bidder.
  - The delivery time will be extended.
  - The server could be from another brand with equivalent specifications.
  - The TWG explained that there is already a cloud in use and if the cloud would break down, then the server would be the backup for the cloud.
  - A Supplemental Bid Bulletin shall be issued to clarify changes in the technical specifications and requirements.

4. After the discussion, the BAC Chairperson directed the BAC Secretariat to prepare the Supplemental Bid Bulletin concerning the changes in requirements.

#### IV. Adjournment

There being no other matters to discuss, the Chairperson adjourned the meeting at 11:22 a.m.

Prepared by:

  
**NIMFA C. UNICA**  
Member, BAC Secretariat

Approved by:

  
**JOSEFINO I. TORRES**  
BAC Chairperson

