



INVITATION FOR NEGOTIATED PROCUREMENT

(TWO FAILED BIDDING)

The Overseas Workers Welfare Administration (OWWA), through its Bids and Awards Committee (BAC), invites the following service providers listed below to participate in the negotiated procurement (Two Failed Bidding) for the following Contract:

Contract Name: One (1) Lot – Courier Service Provider for Local Destination

Contract Location: OWWA Center Building, 7th St. Corner F.B. Harrison St., Pasay City

Brief Description: The OWWA needs to engage the service of a qualified licensed courier service provider which would ensure a faster, efficient and timely delivery of all its official documents, other printer matters and non-documents to local destinations.

Approved Budget for the Contract: PhP 400,000.00

Source of Fund: General Appropriation Act of 2019

Contract Period: 1 July to 31 December 2019

Invited Service Providers:

1. 2GO Express
2. Mailtag Ortigas Corporation
3. LBC Express Inc.

The BAC is conducting the Negotiated Procurement (Two Failed Bidding) for this Contract in accordance with Republic Act No. 9184 and its 2016 Revised Implementing Rules and Regulations.

The OWWA will use non-discretionary “pass/fail” criteria in the eligibility check, preliminary examination of bids, evaluation of bids, post-qualification, and award. Bidder/s who joined the rebidding process for Courier Service CY 2019 are no longer required to submit their technical eligibility requirements.

The schedule of key procurement activities for this contract is shown below

Activity	Date/Time	Place
1. Negotiation Conference	June 10, 2019/10:00 AM	10 th Flr. Conference Room, OWWA Center Bldg., Pasay City
2. Deadline of Submission of Bid Proposal and Bid Opening	June 21, 2019/10:00 AM	10 th Flr. Conference Room, OWWA Center Bldg., Pasay City

The OWWA reserves the right to accept or reject any bid and to annul the bidding process any time before the Contract Award, without incurring any liability to the affected bidders, in accordance with the provisions of Section 41 of RA 9184 and its 2016 Revised IRR.

For any clarification, you may contact Mr. Ronald A. Mina, Head of the BAC Secretariat, thru telephone number (02) 834-0170 or at e-mail address at general_admin@owwa.gov.ph



JOSEFINO I. TORRES
BAC Chairperson

30 May 2019

The Following documents shall be submitted on or before the deadline for submission of best and final offer:

I. FIRST ENVELOPE

1. PhilGEPS Platinum Certificate of Registration

- Registration Certificate from SEC/DTI/CDA
- Valid and Current Mayor's Permit
- Tax Clearance per Executive Order No. 398
- Latest Audited Financial Statement

II. SECOND ENVELOPE

1. Bid Proposal

Note: all documents shall be current and updated and any missing documents in the above mentioned documentary requirements is ground for outright rejection of the bid. Bidder shall submit one (1) original and one (1) photocopies of the first and second components of its bid in sealed envelope.

For further information, please refer to:

MR. RONALD A. MINA

Head BAC Secretariat

OWWA Center Building F.B. Harrison corner 7th Street

Pasay City

Telephone number: (02) 834-0170

Facsimile number: (02) 834-0770

Email address: general_admin@owwa.gov.ph

Website: owwa.gov.ph

BID PROPOSAL

The price ceiling and allocated budget for geographical area shall be as follows:

Local Destination (A. For Documents)

	A	B	C	B x C
Destination	Size of Envelope	Est. Annual No. of Mails for Delivery	Price Per Envelope	Total
Manila/NCR	Small	270		
	Medium	65		
	Large	65		
Luzon	Small	200		
	Medium	100		
	Large	30		
Visayas	Small	130		
	Medium	30		
	Large	30		
Mindanao	Small	30		
	Medium	30		
	Large	30		
			Subtotal (A):	Php

(B. For Other Printed Materials and Non-Documents)

	A	B	C	D	BxCxD
Destination	Weight Range (in Kilo)	Maximum Weight	Price per Kilo	No. of Shipment Per Year	Total
Manila/NCR	0.5-5				
	5.5-8				
	8.5-15				
	15.5 and above				
Luzon	0.5-5				
	5.5-8				
	8.5-15				
	15.5 and above				
Visayas	0.5-5				
	5.5-8				
	8.5-15				

	15.5 and above				
Mindanao	0.5-5				
	5.5-8				
	8.5-15				
	15.5 and above				
				Subtotal (B):	Php
				TOTAL BID AMOUNT (A + B)	PHP

Name of Company

Address

Signature over Printed Name (Duly authorized to sign the Bid)

Telephone/Fax No.