

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION

BIDS AND AWARDS COMMITTEE

Pre-Bid Conference for the Re-Bidding of One (1) Lot – Proposal for Consultancy Service for Preparation of Design, Plans, Drawings and Detailed Estimates for Renovation of Various Comfort Rooms in the OWWA Center Building

MINUTES OF THE MEETING
10th Floor, OWWA Conference Room
May 07, 2019

I. Attendance

Present: Dir. Andrelyn R. Gregorio - Vice Chairperson
Atty. Robert R. Chuan - Regular Member
Engr. Gerardo S. Gatchalian - Provisional Member
Mr. Allan P. Almodiel - TWG
Mr. Martel R. Dasayon - Regular TWG

Secretariat:

Ms. Nimfa C. Unica - Member, BAC Secretariat
Mr. Juan M. Parco, Jr. - Member, BAC Secretariat
Mr. Vincent E. Co - Member, BAC Secretariat
Mr. Jose Ariel A. Marcos - PPMD Staff
Ms. Marian Gabrielle F. Pizarra - PPMD Staff

Prospective Bidders:

Mr. Angelito De Jesus - Palafox Architecture
Mr. Lorenzo Alvarado - Palafox Architecture
Mr. Jun Manaloto - RMDA Architects
Mr. Reuel Corsino - RPCorsino Cadd Camp Design & Construction
Mr. Manuel Erfe - RPCorsino Cadd Camp Design & Construction

On Official Business:

DA Josefino I. Torres - Chairperson
Mr. Herminigildo D. Mendoza - Regular Member
Dir. Cristina O. Quismundo - Regular TWG
Mr. Ronald A. Mina - Head, BAC Secretariat

Absent: Ms. Jenny-Vi A. Boctoy - PPMD Staff

II. Call to Order

There being a quorum, BAC Vice Chairperson, Dir. Andrelyn R. Gregorio presided/called the meeting to order at 10:30 a.m.

III. Highlights of the Meeting

1. Representatives from Palafox Architecture, RMDA Architects, and RPCorsino Cadd Camp Design & Construction, attended the pre-bid conference for the Re-Bidding of One (1) Lot – Proposal for Consultancy Service for Preparation of Design, Plans,

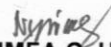
Drawings and Detailed Estimates for Renovation of Various Comfort Rooms in the OWWA Center Building.

2. Ms. Nimfa Unica, BAC Secretariat Member, and Engr. Gerardo Gatchalian, BAC Provisional Member, led the presentation of the pre-bid orientation.
3. Engr. Gatchalian discussed the Terms of Reference including the rating scheme for shortlisting of designers then proceeded with the open forum.
4. During the open forum, Mr. Reuel Corsino of RPCorsino Cadd Camp Design & Construction asked if the project is a two stage bidding process and if they need to submit their technical component envelope first, followed by the financial component envelope.
5. Engr. Gatchalian stated that the technical and financial components are to be placed in one main bid envelope. Likewise, he said that after the evaluation of bids, the BAC will send a notice to the bidder/s who meets the minimum passing rate of 70% and above.
6. After the discussion, the Vice Chairperson reminded the bidders that the submission of bids before the deadline, May 14, 2019, is at Room 301, 3rd Floor, OWWA Center Building, Pasay City. The deadline of submission of bids and bid opening is on May 14, 2019, 10:00 a.m. at the OWWA Conference Room.

IV. Adjournment

There being no other matters to discuss, the Chairperson adjourned the meeting at 10:53 a.m.

Prepared by:


NIMFA C. UNICA
Member, BAC Secretariat

Approved by:


DIR. ANDRELYN R. GREGORIO
BAC Vice Chairperson