

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
 OWWA Center Bldg , 7th St. corner F.B. Harrison St., Pasay City
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 2019-06-0059
 DATE: 24-Jun-19

REQUEST FOR PRICE QUOTATION

(NAME OF SUPPLIER)

(ADDRESS OF SUPPLIER)

Sir:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation using your company letterhead and enclosed in a sealed envelope marked "Proposal for One (1) Lot- Supply and Delivery of Endpoint Security System" addressed to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City on or before 02 July 2019 @ 12:00 a.m.


JUAN M. PARCO, JR.
 Supply Officer


NINEA C. UNICA
 OIC, PPMD

DEALER'S/SUPPLIER'S OFFER					
ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT COST	TOTAL
				Unit Price (vat inclusive)	
1	1	lot	ENDPOINT SECURITY SYSTEM for 300 Users for OWWA Central Office. with the following specs: • 300 License • Anti-malware. Live Protection. Web Security. Web Control. Malware Removal. Peripheral Control. Application Control. Synchronized Security Heartbeat (Windows only) • Malicious Traffic Detection - Light Agent off-board scanning: (Windows Desktop VMs). Anti-malware. Live Protection • Malicious Traffic Detection. Synchronized Security Heartbeat. Exploit Prevention • Cryptoguard Anti Ransomware. Root Cause Analysis Please see attached Terms of Reference (TOR)		
ABC (Php750,000.00)					
Additional Documentary Requirements must be submitted upon submission of offer: 1. PhilGEPS Certificate or Registration Number 2. Mayor's/ Business Permit 3. Income / Business Tax Return 4. Omnibus Sworn Statement (within 5 days upon acceptance of Notice of Award)					
Note: 1. Please attach Philgeps Certificate 2. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005 3. Based on the above requirement/s all price quoted /submitted shall be considered final & unalterable and VAT inclusive 4. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted 5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered. 6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the bidder or bidders.					

DELIVERY: effective upon confirmation of Notice to Proceed

TERMS OF PAYMENT:

PRICE VALIDITY:

 (Name of Supplier)

 (Signature of Owner/Manager)

 (Print Name)

 (Contact Number)

 (Date)

TERMS OF REFERENCE

INTRODUCTION

In a network environment where the internet is utilized not only for browsing but also for web applications and services, there is no middle ground when it comes to security. Almost all computers on the internet are under constant attack. Malware on other machines, hackers, botnets, and more are waging a slow but extremely persistent war, probing the internet to find unprotected vulnerabilities on other internet-connected computers.

One of the most critical pieces of a security infrastructure is deploying the proper firewall. A firewall is a network security system designed to prevent unauthorized access to or from a private network. The use of firewall alone is not sufficient as there is constant need to secure the network from exploits coming from the client's workstations (or endpoints).

Endpoint security system is developed to protect the endpoints connected to the corporate network from vulnerable malicious threats. It provides a centralized method to secure the IT network by examining the company's endpoints like smartphones, desktop and laptop computers.

Deploying an endpoint security system allows enterprises to take control over all the entry points to block malware entry attempts while it also works well to remove cyber threats. Endpoint security includes securing of IT infrastructure to customer data and identity.

BACKGROUND

OWWA-Central located at the corner of 7th and FB Harrison Streets in Pasay City, Philippines currently has no antivirus/antimalware systems. With the continuous increase of network users and the growth in the development of web applications and services, the current setup does not provide the necessary tools to protect, manage and maintain the network.

There is a requirement to procure a new endpoint security that can accommodate more than 200 users, as well as manage network policies and security measures for the OWWA-Central network.

GENERAL REQUIREMENT

This project involves supply, delivery, installation, configuration, testing and knowledge-transfer for one (1) lot ENDPOINT SECURITY SYSTEM FOR 300 END USERS to be deployed at OWWA-Central Building.

TECHNICAL REQUIREMENTS

The ENDPOINT SECURITY SYSTEM must comply with the following specifications:

- Anti-malware, Live Protection, Web Security, Web Control, Malware Removal, Peripheral Control, Application Control, Synchronized Security Heartbeat (Windows only)
- Malicious Traffic Detection - Light Agent off-board scanning: (Windows Desktop VMs) Anti-malware, Live Protection
- Malicious Traffic Detection, Synchronized Security Heartbeat, Exploit Prevention
- Cryptoguard Anti Ransomware, Root Cause Analysis.

QUALIFICATION REQUIREMENTS

1. Supplier must be duly authorized by the manufacturer/distributor to provide, sell, configure and support the endpoint security system.
 - a. The certification from the manufacturer/distributor authorizing the prospective bidder to provide such product should be submitted together with the bid proposal.
 - b. Bid proposals that do not include the Certification shall not be accepted/considered for award.
2. Supplier must be legally registered and has at least two (2) years of experience in deploying endpoint security systems submit copies of Client Satisfactory Certificates from at least two (2) clients for the last two (2) years.
3. Prospective bidder/s should have at least one (1) certified security professional. Training certificates of the certified security professional should be attached to the bid proposal.
4. Bidder must have the capacity to escalate product technical issues directly to the manufacturer.
5. Any and all costs necessary for the bidder to fulfill its obligations in the supply, delivery, installation, commissioning and training of the firewall shall be deemed included in the financial proposal. Any cost incurred in the fulfillment of the obligations but were not included in the financial proposal shall be shouldered by the bidder with the lowest complying quotation.

RESPONSIBILITY OF THE SUPPLIER

1. Deliver, configure and install all components and software upon receipt of Notice to Proceed;
2. Provide documentation of all components and peripherals;
3. Provide technology and knowledge transfer sessions to OWWA MISD staff so that the equipment can be managed in-house with minimal support from supplier;
4. Provide call and onsite technical support for technical problem.

RESPONSIBILITIES OF OWWA

1. Supervise the delivery, installation and configuration of all components;
2. Provide and install other software, not covered by the supplier, if necessary.

3. Provide a suitable training venue for the technology and knowledge transfer sessions; and
4. Issue an "Inspection and Acceptance Report" to the supplier as a basis of payment.

PAYMENT SCHEME

OWWA shall pay the Supplier in the amount of the contract price, VAT inclusive but net of 10% Retention Money, within thirty (30) calendar days after submission and issuance of all required documents, to wit:

1. BIR VAT registered Supplier's Invoice (Original and Duplicate) issued in the name of OWWA.
2. Delivery Receipt (Original and Duplicate) issued in the name of OWWA, duly acknowledged and received by OWWA's authorized representative;
3. Warranty Certificate
4. Inspection and Acceptance Report issued by OWWA to the Supplier;
5. Copy of Duly Notarized Contract Agreement; and
6. Certificate of Availability of Technical Support with contact details


WARRANTY

Warranty shall be one (1) year on services

DURATION AND ABC OF THE CONTRACT

The contract for the project shall be for **thirty (30) calendar days** from receipt of Notice to Proceed. The approved budget for the entire project is **Seven Hundred Fifty Thousand Pesos(PHP 750,000.00)**.

Proposed by:


ROSANNA G. SIRAY
 OIC- Chief, MISD

Recommending Approval:


VIVIAN F. TORNEA
 OIC – Dir. Deputy Administrator

Approved by:


HANS LEO J. CACDAC
 Administrator

Certified Funds Available:


KAREN JOY E. PADDUYAO
 Accounting Division (M)
 A-2019-06-003
 P750,000-

Date: _____, 2019