

Republic of the Philippines
OVERSEAS WORKERS WELFARE ADMINISTRATION
 OWWA Center Bldg., 7th St. corner F.B. Harrison St., Pasay City
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 2019-06-0058
 DATE: 24-Jun-19

REQUEST FOR PRICE QUOTATION

(NAME OF SUPPLIER)

(ADDRESS OF SUPPLIER)

Sir:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation using your company letterhead and enclosed in a sealed envelope marked "Proposal for One (1) Lot - Subscription of SMS Gateway" addressed to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City on or before 02 July 2019 @ 10:00 a.m.


JUAN M. PARCO, JR.
 Supply Officer


NIMEFA C. UNICA
 OIC, PPMD

DEALER'S/SUPPLIER'S OFFER					
ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT COST	TOTAL
				Unit Price (vat inclusive)	
1	1	lot	SUBSCRIPTION OF SMS GATEWAY with the following specifications: <ul style="list-style-type: none"> • Bulk SMS Delivery • SMS API for Developer • 10 SMS Branding • SMS Message Scheduling • SMS Reminder • SMS Realtime Reporting • Delivery Reports • No expiration credits Please see attached Terms of Reference (TOR)		
			ABC (Php500,000.00)		
Additional Documentary Requirements must be submitted upon submission of offer:					
1. PhilGEPS Certificate or Registration Number					
2. Mayor's/ Business Permit					
3. Income / Business Tax Return					
4. Omnibus Sworn Statement (within 5 days upon acceptance of Notice of Award)					
NOTE: 1. Please attach Philgeps Certificate 2. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005. 3. Based on the above requirement/s all price quoted /submitted shall be considered final & unalterable and VAT inclusive. 4. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted. 5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered. 6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders					

DELIVERY: effective upon confirmation of Notice to Proceed

TERMS OF PAYMENT:

PRICE VALIDITY:

 (Name of Supplier)

 (Signature of Owner/Manager)

 (Print Name)

 (Contact Number)

 (Date)

TERMS OF REFERENCE

INTRODUCTION

SMS Gateway subscription is a branded SMS at your fingertips. Branded SMS notifications offer a unique form of brand recognition, while at the same time making communication more professional. The sms messaging platform covers over Philippine mobile networks. It boasts a wide range of fully-set and userfriendly web SMS features, along with an API for easy integration with any application and website. SMS Gateway is widely used for welcome SMS, payment reminders, announcements, transaction alerts, birthday greetings, and a lot more.

BACKGROUND

OWWA-Central located at the corner of 7th and FB Harrison Streets in Pasay City, Philippines currently has no SMS messaging system. With the continuous increase of OWWA membership and the growth in the development of web applications and mobile application services, the current setup does not provide the necessary tools to send SMS alert or notification that essential for OFW information.

There is a requirement to procure SMS gateway to automate communication to ensure that important notifications are delivered fast, securely, and directly to the OWWA members.

GENERAL REQUIREMENT

This project involves supply, subscription, installation, configuration, testing and knowledge-transfer for one (1) lot SMS Gateway with 1,000,000 credits to be deployed at OWWA-Central Building.

TECHNICAL REQUIREMENTS

The SMS Gateway must comply with the following specifications:

- Bulk SMS delivery
- SMS API for Developer
- 10 SMS Branding
- SMS Message Scheduling
- SMS Reminder
- SMS Realtime Reporting
- Delivery Reports
- No expiration credits

QUALIFICATION REQUIREMENTS

1. Supplier must be duly authorized by the manufacturer/distributor to provide, sell, configure and support the SMS Gateway.
 - a. The certification from the manufacturer/distributor authorizing the prospective bidder to provide such product should be submitted together with the bid proposal.
 - b. Bid proposals that do not include the Certification shall not be accepted/considered for award.
2. Supplier must be legally registered and has at least two (2) years of experience in deploying SMS Gateway systems submit copies of Client Satisfactory Certificates from at least two (2) clients for the last two (2) years.
3. Bidder must have the capacity to escalate product technical issues directly to the manufacturer.
4. Any and all costs necessary for the bidder to fulfill its obligations in the supply, delivery, installation, commissioning and training of the firewall shall be deemed included in the financial proposal. Any cost incurred in the fulfillment of the obligations but were not included in the financial proposal shall be shouldered by the bidder with the lowest complying quotation.

RESPONSIBILITY OF THE SUPPLIER

1. Deliver, configure and install all components and software upon receipt of Notice to Proceed;
2. Provide documentation of all components and peripherals;
3. Provide technology and knowledge transfer sessions to OWWA MISD staff so that the equipment can be managed in-house with minimal support from supplier;
4. Provide call and onsite technical support for technical problem.

RESPONSIBILITIES OF OWWA

1. Supervise the delivery, installation and configuration of all components;
2. Provide and install other software, not covered by the supplier, if necessary;
3. Provide a suitable training venue for the technology and knowledge transfer sessions; and
4. Issue an "Inspection and Acceptance Report" to the supplier as a basis of payment.

PAYMENT SCHEME

OWWA shall pay the Supplier in the amount of the contract price, VAT inclusive but net of 10% Retention Money, within thirty (30) calendar days after submission and issuance of all required documents, to wit:

1. BIR VAT registered Supplier's Invoice (Original and Duplicate) issued in the name of OWWA.
2. Delivery Receipt (Original and Duplicate) issued in the name of OWWA, duly acknowledged and received by OWWA's authorized representative;
3. Warranty Certificate

4. Inspection and Acceptance Report issued by OWWA to the Supplier;
5. Copy of Duly Notarized Contract Agreement; and
6. Certificate of Availability of Technical Support with contact details

WARRANTY

Warranty shall be one (1) year on services.

DURATION AND ABC OF THE CONTRACT

The contract for the project shall be for **thirty (30) calendar days** from receipt of Notice to Proceed. The approved budget for the entire project is **Five Hundred Thousand Pesos (PHP 500,000.00)**.


Proposed by:


ROSANNA G. SIRAY
OIC -Chief, MISD

Recommending Approval:


VIVIAN F. TORNEA
OIC-Deputy Administrator

Approved by


MANS LEO J. CACDAC
Administrator

Certified Funds Available:


KAREN JOY B. PADDUYAO
Accounting Division *KB*
UBN 2019-06-002
500,000.-

Date: _____, 2019