





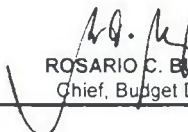
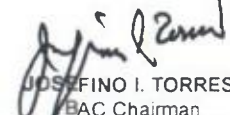



Republic of the Philippines  
 Department of Labor and Employment  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
 OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City

**Annual Procurement Plan for FY 2013**

Code (PAP)	Procurement Program/Project	Project Proponent/ End-User	Mode of Procurement	Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Project)
					Total	MOOE	CO	
	<b>I. Travelling Expenses</b>				<b>14,981,612.70</b>			
	A. Central Office (Foreign & Local Travel)	Secretariat	Shopping	MOOE		5,600,000.00		
	B. Regional Office	RWOs	Shopping	MOOE		2,525,910.04		
	C. Overseas Office	OWOs-OOCS	Shopping	MOOE		6,855,702.66		
	<b>II. Communication Expenses</b>				<b>14,998,004.88</b>			
	A. Central Office	EGSD/MISD/RMD	Direct Contracting	MOOE		8,391,800.00		
	B. Regional Office	RWOs	Direct Contracting	MOOE		6,606,204.88		
	<b>III. Building Maintenance/Office Improvement</b>				<b>13,158,964.00</b>			
	A. Central Office	EGSD	Shopping/Direct Contracting/ Negotiated Procurement (Labor)	MOOE		3,080,000.00		
	Fire Rehabilitation System	EGSD	Public Bidding	MOOE		9,400,000.00		
	B. Regional Office	RWOs	Shopping	MOOE		678,964.00		
	<b>IV. Repair and Maintenance of Motor Vehicles</b>				<b>3,170,020.00</b>			
	A. Central Office	EGSD	Shopping & Direct Contracting	MOOE		1,500,000.00		
	B. Regional Office	RWOs	Shopping & Direct Contracting	MOOE		1,670,020.00		
	<b>V. Supplies and Materials</b>				<b>30,303,913.46</b>			
	A. Central Office - Supplies and Materials	PPMD	Negotiated Procurement at Procurement Service (PS)-DBM Shopping (not available in PS)	MOOE		7,304,000.00		
	B. 1. Printing of Official Forms (Official Receipts/Cash Book, Info Sheets & COMC)	CASH / MPC	Shopping / Direct Contracting	MOOE		4,634,908.00		
	2. Printing of Handouts / Certificates / Name Tags	PDOS / CPDEP	Shopping / Negotiated Procurement	MOOE		3,726,800.00		
	C. Reproduction Machine Supplies	EGSD	Direct Contracting	MOOE		500,000.00		
	D. Gasoline, Oils & Vehicle Supplies	EGSD	Direct Contracting (Fleet Card with Chevron)	MOOE		3,500,000.00		
	E. Spare Parts for Office Equipment	RWOs	Shopping	MOOE		3,485,603.00		
	F. Vehicle Tires	EGSD	Shopping	MOOE		30,000.00		
	G. Regional Office - Supplies and Materials	RWOs	Shopping Negotiated Procurement, Shopping & Direct Contracting	MOOE		250,000.00		
	<b>VI. Rentals</b>				<b>37,324,060.01</b>			
	A. Central Office	EGSD	Direct Contracting Shopping / Negotiated Procurement	MOOE		2,365,000.00		

B. Regional Office	RWOs	Direct Contracting	MOOE		16,135,561.22	
C. Overseas Office	OOCs/OWOs	Shopping / Direct Contracting	MOOE		18,823,498.79	
<b>VII. Water, Illumination and Power</b>				<b>28,750,814.03</b>		
A. Central Office	EGSD	Direct Contracting	MOOE		22,000,000.00	
B. Regional Office	RWOs	Direct Contracting	MOOE		6,750,814.03	
<b>VIII. Overseas Regular MOOE</b>	OOCs/OWOs	Shopping / Direct Contracting	MOOE		27,128,462.97	
<b>IX. OTHER SERVICES</b>				<b>64,514,128.57</b>		
<b>A. Central Office</b>						
1. Janitorial and Other Support Services	EGSD	Public Bidding	MOOE		28,243,312.37	
2. Security Services	PPMD	Public Bidding	MOOE		17,582,276.71	
3. Registration of Vehicle / Insurance / Consultancy Repair and Maintenance of Equipment/Hardware Software & GSIS Premiums of OWWA Properties	EGSD / MISD FIMO	Direct Contracting/ Negotiated Procurement (GSIS) / Shopping	MOOE		2,510,000.00	
<b>B. Regional Office</b>						
1. Drivers/Janitors/Messengers/Security Services	RWOs	Direct Contracting	MOOE		12,917,093.29	
2. Registration / Insurance of Gov't Vehicle	RWOs	Direct Contracting	MOOE		1,164,143.20	
3. Repair of Facilities & Fixtures	RWOs	Direct Contracting	MOOE		427,735.00	
4. Repair & Maintenance of Office Equipment	RWOs	Direct Contracting	MOOE		560,318.00	
<b>C. Overseas Office</b>	OOCs/OWOs	Direct Contracting	MOOE		1,109,250.00	
<b>X. INFORMATION &amp; PUBLICATION</b>				<b>9,588,279.22</b>		
A. Production / Reproduction / Dissemination of Posters / Flyers/Reports	ASMD	Shopping	MOOE		2,650,000.00	
B. Tri-Media Ad Placements	ASMD	Negotiated Procurement	MOOE		5,875,000.00	
C. Service Providers	ASMD	Direct Contracting	MOOE		300,000.00	
D. Expenses Related to Press Conference	ASMD	Shopping	MOOE		200,000.00	
E. Subscriptions	ASMD	Negotiated Procurement and Direct Contracting	MOOE		240,000.00	
F. Regional Office	RWOs	Shopping / Direct Contracting	MOOE		323,279.22	
<b>XI. CAPITAL OUTLAY</b>				<b>19,437,265.00</b>		
A. Central Office	Various Office	Shopping / Public Bidding	CO			2,684,500.00
1) 2012						6,349,665.00
2) 2013						3,783,100.00
B. Regional Office	RWO's	Shopping	CO			6,620,000.00
C. Overseas Office	Overseas	Shopping	CO			
<b>XII. IT RESOURCE REQUIREMENTS</b>				<b>57,064,000.00</b>		
A. Consultancy Services - Systems Developer - Network Administrator	MISD	Direct Contracting	MOOE		720,000.00	

B. Internet Services	MISD	Shopping / Negotiated Procurement	MOOE		1,344,000.00	
C. ISSP	MISD	Public Bidding	CO			55,000,000.00
<b>XIII. QUALITY MANAGEMENT SYSTEM</b>						
A. ISO 9001: 2008 Certification of OWWA Procedures, Training Program & Implementation, Documentation and Printing, etc., Certificate of Standard	PPDD	Shopping / Direct Contracting	MOOE	600,000.00	600,000.00	
<b>XIV. VARIOUS TRAININGS / SEMINAR EXPENSES</b>						
A. Professional Development Program	HRMDD	Direct Contracting	MOOE		2,489,000.00	
B. Overseas Training for WELOFs and AS	OOCs/HRMDD	Direct Contracting	MOOE		500,000.00	
C. Scholarship Program	HRMDD	Direct Contracting	MOOE		500,000.00	
<b>XV. PLANNING WORKSHOP/BUDGET EXERCISE (OWWA Wide &amp; Participation to DOLE Corplan)</b>						
	PPDD/BUDGET	Shopping / Direct Contracting	MOOE	1,000,000.00		
<b>GRAND TOTAL</b>					<b>325,508,524.84</b>	

Prepared by :   <b>BERNA P. DEL CASTILLO</b> Member, BAC Secretariat	Reviewed by:   <b>BENNY I. REYES</b> Head, BAC Secretariat	Budget Allocation Attested by the Budget Officer:   <b>ROSARIO C. BURAYAG</b> Chief, Budget Division
Recommending Approval:   <b>JOSEFINO I. TORRES</b> BAC Chairman	   <b>ATTY. VENUS D. BRAVO</b> BAC Vice Chairperson	   <b>DIR. ANDRELYN R. GREGORIO</b> BAC Regular Member
Approved by:   <b>CARMELITA S. DIMZON, DPA</b> Administrator		