

CANADA'S TEMPORARY FOREIGN WORKER PROGRAM

The federal government of Canada's Temporary Foreign Worker Program allows qualified foreign workers like yourself to work for Canadian employers for a specific period of time.

DO NOT PAY PLACEMENT FEES

You may have used the services of a recruitment agency or a Third Party Representative (TPR) to find work in Saskatchewan. Such TPRs charge a fee for their services, which are to be paid by the employer. These fees CANNOT be deducted from you. It is against the law in Saskatchewan for any worker to be charged a placement fee by a recruitment or placement agency.

For more information, visit the website of Human Resources and Social Development Canada (HRSDC) at www.hrfdc-rhdcs.gc.ca.

YOUR WORK PERMIT

You must comply with all the terms and conditions indicated on your Work Permit. Your work permit indicates who your employer is, where you work, and what kind of work you do. Read the conditions indicated on your work permit very carefully, any violations may be grounds for your removal from Canada. Your Work Permit has a limited validity, you must apply for renewal if necessary before your it expires.

For more information call Citizenship and Immigration Canada (CIC) at 1-888-242-2100 or visit their website at www.cic.gc.ca.

DOs
DON'Ts

DO follow your work contract.

YOUR RESPONSIBILITIES AS AN OFW IN SASKATCHEWAN

You enjoy the same rights and responsibilities as other workers in Saskatchewan. Both you and your employer are responsible for the terms of your contract. For more information about the Employment Standards (including hours of work, overtime, holiday and vacation pay, maternity and parental leave, termination of employment and layoffs, as well as procedures on how to file a complaint) please visit the **Advanced Education, Employment and Labour** website at www.aeel.gov.sk.ca.

If you do not meet your employers expectations as outlined in the contract, your employer has the right to terminate your employment. If your employer commits any violations, you have the right to file a claim against your employer. For more information, call the **Labour Standards Office** at 1-800-667-1783 or visit www.aeel.gov.sk.ca.

CHANGING EMPLOYERS

Your Canadian employer is clearly indicated on your Work Permit. You may not work for anyone else, part-time or otherwise. Doing so may be grounds for your removal from Canada.

If you find yourself no longer working for the employer indicated in your Work Permit, you cannot work for another Canadian employer until you have been issued a new Work Permit by Citizenship and Immigration Canada (CIC).

For more information call or visit the website of CIC .

DOs
DON'Ts

DO respect the laws, culture, traditions and practices of your host country.

GETTING HELP WHEN YOU NEED IT

Saskatchewan has a host of services available to you as an OFW to help you make the most out of your stay.

Your documents, including your Work Permit are your responsibility. You must make certain that everything is valid to avoid any inconveniences.

Refrain from consulting with unauthorized individuals, direct your inquiry to authorized Canadian and Saskatchewan government agencies.

As an OFW in Saskatchewan, you may call the **Philippine Embassy in Ottawa or Consulates in Toronto and Vancouver** for assistance and inquiries about passports, affidavits and other documentary requirements.

OWWA PROGRAMS AND SERVICES

While you are working in Saskatchewan, you and your qualified dependents can avail of OWWA benefits and services. As an OWWA member you are entitled to the following services and benefits: (1) health care, disability and death benefits; (2) education and training benefits (scholarships and skills training); (3) workers assistance and on-site services (repatriation, counselling and mediation/conciliation); (4) social services and family welfare assistance; and (5) Loan guarantee fund (*under review).

For more information, please visit www.owwa.gov.ph.

DOs
DON'Ts

DON'T accept any hand-carried package from anyone unless you first see what is inside. Many people have been arrested and jailed for carrying firearms and drugs without their knowledge.