

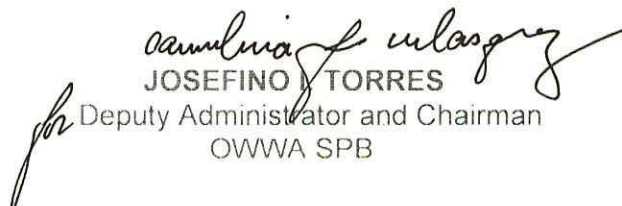


## NOTICE OF VACANCY

We invite all interested and qualified applicants for the attached vacant position/s in the Agency.

Applicants must submit the following to the Human Resource Management and Development Division or thru email at [owwahrmd.recruitment@gmail.com](mailto:owwahrmd.recruitment@gmail.com) **not later than 31 July 2017.**

1. Letter of Application;
2. Personal Data Sheet with Work Sheet Experience (Revised 2017);
3. Authenticated Copy of Certificate of CS Eligibility/Board Rating;
4. Employment and training certificates; and,
5. Special Order on committee work assignment/involvement, if any.

  
JOSEFINO TORRES  
Deputy Administrator and Chairman  
OWWA SPB

20 July 2017

## OVERSEAS WORKERS WELFARE ADMINISTRATION

### Bulletin of Vacant Positions

As of 20 July 2017

**Region/Location** : **Regional Welfare Office V**  
**Position** : **(1) DIRECTOR II**  
*(Item No. 285 p. 10 - Anticipated)*  
Salary Grade : 26 (Php 78,960)  
Qualification Standards:  
Education : Master's degree OR Certificate in Leadership and Management from the CSC  
Experience : Four (4) years of supervisory/management experience  
Training : One hundred twenty (120) hours of supervisory/management learning and development intervention undertaken within the last 5years  
Eligibility : CS Professional or Second Level eligibility

**Region/Location** : **Regional Welfare Office VII**  
**Position** : **(1) ADMINISTRATIVE ASSISTANT II**  
*(Anticipated Vacancy)*  
Salary Grade : 8 (Php 15,818)  
Qualification Standards:  
Education : Completion of two-year studies in college  
Experience : One (1) year of relevant experience  
Training : Four (4) hours of relevant training  
Eligibility : CS Subprofessional or First Level eligibility