

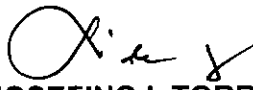


MEMORANDUM:

**ALL OFFICERS & EMPLOYEES
This Agency**

To those interested employees who wish to apply for the attached vacant position, you are requested to submit the following to the Human Resource Management and Development Division, not later than **24 January 2017**.

1. Letter of Application;
2. Personal Data Sheet;
3. Authenticated Copy of Certificate of Eligibility;
4. Employment and training certificates; and,
5. Special Order on committee work assignment/involvement, if any.


JOSEFINO I. TORRES
Deputy Administrator &
SPB Chairman

10 January 2017

Overseas Workers Welfare Administration

Bulletin of Vacant Positions As of 10 January 2017

Location : **Regional Welfare Office IV-B**
Position : ***Overseas Workers Welfare Officer II - 1***
Salary Grade : **SG 15**

Qualification Standards:

Education : Bachelor's Degree
Experience : One (1) year of relevant experience
Training : Four (4) hours of relevant training
Eligibility : Career Service (Professional)
Second Level Eligibility