Republic of the Philippines
**OVERSEAS WORKERS WELFARE ADMINISTRATION**
OWWA Center Bldg., 7th St. corner F.B. Harrison St., Pasay City
Tel# 833-0113 Telefax# 833-1010

P.R. No. 052-18
Date 19-Apr-18

## REQUEST FOR PRICE QUOTATION

**(NAME OF SUPPLIER)**

**(ADDRESS OF SUPPLIER)**

Sir:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation, using your company letterhead thru fax or email and/or enclosed in a sealed envelope marked "Proposal for the Supply and Delivery of Bed Supplies" addressed to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City on or before 26 April 2018 @ 10:00 a.m.

**JUAN M. PARCO, JR.**
Supply Officer

**BERNA P. DEL CASTILLO**
Chief, PPMD

| DEALER'S/SUPPLIER'S OFFER | | | | | |
|---|---|---|---|---|---|
| ITEM NO. | QTY | UNIT | SPECIFICATIONS | UNIT COST<br>Unit Price (vat inclusive) | TOTAL |
| 1. | -100- | SET | Complete Bed Supplies as follows: | | |
| | | | - Pillow with Pillow Case | | |
| | | | size: 20" x 30" | | |
| | | | materials: 60% Cotton, 40% Polyester, 200tc | | |
| | | | color: Dark Blue | | |
| | | | - Bed Sheet, Fitted | | |
| | | | materials: 60% Cotton, 40% Polyester, 200tc | | |
| | | | size: 36" x 75" x 2' | | |
| | | | - Fleece Blanket | | |
| | | | size: 60" x 90" | | |
| | | | materials: 100% Polyester, | | |
| | | | | | |
| | | | *ABC Php100,000.00* | | |
| | | | | | |
| | | | ***Additional Documentary Requirements:*** | | |
| | | | *1. Mayor's Permit or Business Permit* | | |
| | | | *2. Income Tax Return or Business Tax Return* | | |
| | | | *3. Omnibus Sworn Statement (after confirmation of Notice of Award)* | | |

Note:
1. Please attach Philgeps Certificate
2. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005.
3. Based on the above requirement/s all price quoted /submitted shall be considered final & unalterable and VAT inclusive.
4. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted.
5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered.
6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

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**DELIVERY:** 30 days

**TERMS OF PAYMENT:** 30 days upon complete delivery

**PRICE VALIDITY:** 120 days

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*(Name of Supplier)*

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*(Signature of Owner/Manager)*

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*(Print Name)*

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*(Contact Number)*

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*(Date)*