

Republic of the Philippines  
**OVERSEAS WORKERS WELFARE ADMINISTRATION**  
 OWWA Center Bldg., 7th St. corner F.B. Harrison St., Pasay City  
 Tel# 833-0113 Telefax# 833-1010

P.R. No. 079-18  
 DATE 13-Jul-18

**REQUEST FOR PRICE QUOTATION**

(NAME OF SUPPLIER)

(ADDRESS OF SUPPLIER)

Sir:

Please quote your lowest net price/s, **taxes included**, on the item/s hereunder listed and submit your quotation using your company letterhead and enclosed in a sealed envelope marked "Proposal for One (1) Lot - Supply and Delivery of Various I.T. Equipment" addressed to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City on or before 20 July 2018 at 10:00 a.m.

**JUAN M. PARCO, JR.**  
 Supply Officer

*Nimfa C. Unica*  
**NIMFA C. UNICA**  
 OIC, PPMO

DEALER'S/SUPPLIER'S OFFER						
ITEM NO.	QTY	UNIT	SPECIFICATIONS	UNIT COST	TOTAL	
				Unit Price (vat inclusive)		
1	1	lot	Supply and Delivery of Various I.T. Equipment as follows:			
	7	units	Desktop Computer	Php70,000.00/unit		
	1	unit	Laptop	50,000.00		
	2	units	Colored Printer (3 in 1)	15,000.00/unit		
	2	units	Laserjet Printer	15,000.00/unit		
	1	unit	Multi-Function Fax Machine (4-in-1)	15,000.00		
	2	units	UPS	3,500.00/unit		
			(Please see attached Technical Specifications)			
			ABC (Php622,000.00)			
			Additional Documentary Requirements:			
			1. Mayor's Permit or Business Permit			
			2. Income Tax Return or Business Tax Return			
			3. Omnibus Sworn Statement (after issuance of Notice of Award)			
Note: 1. Please attach Philgeps Certificate 2. Use of non-discretionary/non-discriminatory selection criteria as tie-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005. 3. Based on the above requirement/s all price quoted /submitted shall be considered final & unalterable and VAT inclusive. 4. Proposal/Quotation submitted without signature of the authorized signatory shall not be accepted. 5. Bid modifications as well as bids submitted beyond the scheduled deadline shall not be considered. 6. The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.						

**DELIVERY:** 30-45 days  
**TERMS OF PAYMENT:** Government Terms / C.O.D Basis  
**PRICE VALIDITY:** 30-120 days

\_\_\_\_\_  
 (Name of Supplier)  
 \_\_\_\_\_  
 (Signature of Owner/Manager)  
 \_\_\_\_\_  
 (Print Name)  
 \_\_\_\_\_  
 (Contact Number)  
 \_\_\_\_\_  
 (Date)